



# TOWN OF SHELBY

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## Town Board Draft Meeting Minutes – **APPROVED**

**Date:** Tuesday, June 18, 2024

**Time:** 5:00 p.m.

**Location:** 2800 Ward Ave, La Crosse, WI 54601

**Present:** Chairperson Tim Candahl, Supervisors Marlene Heal, Renee Knutson, and Tim Padesky, Administrator Christina Peterson, Treasurer Melissa Erdman, Clerk Fortune Berg.

**Excused:** Supervisor Tim Ehler.

**Attendance List:** Paul and Diane Augenstein (Coachlite Estates – W5655 State Road 33), Tara Johnson (Candidate for 96<sup>th</sup> Assembly District – N980 Bloomer Mill Road), and Dave Gebhart (W5462 Boma Road).

1. Meeting called to order by Candahl at 4:58 p.m.
2. Approve Minutes 6/4/2024. Knutson suggested clarifications and formatting changes. Motion by Padesky to approve minutes from 6/4/2024 with clarifications and changes, second by Knutson. Motion carried unanimously.
3. Approve Minutes 6/12/2024. Knutson suggested clarifications. Padesky asked where engineer inspection records are stored, Peterson answered the engineering firm maintains them, the board agrees that Shelby should get copies of that. Motion by Padesky to approve minutes from 6/12/2024 with suggested changes, second by Knutson. Motion carried unanimously.
4. Bills Payable. Heal asked for clarification on charges for Shelby Ball travel expenses, Peterson answered the funds are obtained from fundraisers. Motion by Knutson to approve open invoices for \$63,442.18, and to approve closed invoices for \$15,472.04, second by Heal. Motion carried unanimously.
5. Public Comment.
  - a. Tara Johnson – Candidate for the 96<sup>th</sup> Assembly District – introduced herself.
  - b. Paul and Diane Augenstein – Coachlite Estates – Augenstein thanked Tim Candahl for working on getting grasses that were limiting visibility mowed. Augenstein reviewed other needs surrounding the park. Augenstein asked about Shoreland along Pammel Creek, Candahl stated he would need to discuss that with La Crosse County.
  - c. David Gebhart – Boma Road – asked if Hilltopper Refuse would consider picking up recycling weekly and garbage bi-weekly for some residents. Staff can review options and connect with him.
  - d. David Gebhart – Boma Road – stated that Miller Pipeline leaves their equipment on the road with no flashers, Gebhart is concerned about safety. Staff can communicate safety concerns. Gebhart asked about the flags, mowing, and a timeline of the work that is to be completed. Peterson briefly explained what work is planned for this season. Peterson

noted the project needs to be completed by the end of August, so work will likely begin within a month.

6. Clerk Reappointment. Motion by Padesky, to reappoint Fortune Berg as Clerk from July 1, 2024, to June 30, 2025, second by Knutson. Motion carried unanimously.
7. Boma Road East Bid Award. Berg reviewed the bid opening. Only one bid was received for paving on Boma Road East at a cost of \$123,245.00 from Mathy Construction Company. Motion by Heal, to award the project to Mathy Construction Company, second by Knutson. Motion carried unanimously.
8. Liquor and Tobacco Licenses. Berg reviewed applications received and allowable licenses. Motion by Heal to issue "Class B" Liquor Licenses to the premises attached, second by Padesky. Motion carried unanimously.
9. Multiple Dog Application. Berg stated both CRHS (Coulee Region Humane Society) and La Crosse County Sheriff's Department both confirmed no issues or citations with the owners. Motion by Heal, to approve Multiple Dog Application submitted by Kurt and Renee Knutson, second by Padesky. Motion carried. Knutson Abstained.
10. Reappoint Shelby Youth Ball Committee. Peterson noted two members have stepped off the committee, Aaron Sill recommends Matt Mooney and Craig Johnson be appointed to the committee. Candahl commented that the new appointees should be around for a long time, and he anticipates they will do well. Motion by Padesky, to appoint Matt Mooney and Craig Johnson, second by Heal. Motion carried unanimously.
11. Administrator/ Public Works Report.
  - a. Peterson reported Public Works is working on the rebuild of Hickory Lane and preparing Boma Road East for paving.
  - b. Peterson reported the staff is reviewing IT needs, and the proposal for new equipment may be reviewed at the next meeting.
  - c. Peterson reported both roofs on Town Hall and Fire Department will need to be replaced and sealed bids will need to be sought.
  - d. Peterson noted new hires for the Fire Department and Shelby Ball concessions. Peterson added umpire payments have begun. New hire paperwork and direct deposits have kept staff busy.
  - e. The Bluffland Coalition is looking for connections in Shelby between properties owned by the City of La Crosse. The Coalition is in favor of the project and will begin to contact landowners to see if property can be purchased.
12. Chairperson/Supervisor Reports.
  - a. Candahl reported SYB had their 1<sup>st</sup> tournament of the season, and it went well.
  - b. Padesky noted event at Mormon Coulee Park on 6/23/24.
  - c. Heal asked where the fire truck that was parked outside of Town Hall is, Candahl answered it's being fixed before sale.
  - d. Heal reported resident on Red Oaks Drive is asking for a new sign for the neighborhood. Knutson commented the design is needed but the board also needs to be mindful of

the cost of the sign and installation. The board wants uniformity for signage. Peterson stated this is something that can be discussed at the budget meeting in August.

- e. Peterson noted Staff picnic on 6/27/24.
  - f. Knutson noted disc golf kiosk in Mormon Coulee Park is complete, and the course is being utilized frequently. Knutson has gotten nothing but compliments about the course, kiosk and park.
  - g. Knutson stated the disc golf course is currently highlighted on the Parks News Page on townofshelby.com, including a map for the course, the elements of the course, etc.
13. Fire Department Report. None
  14. Committee Reports. None
  15. Adjournment. Motion by Knutson to adjourn at 6:07 p.m., second by Padesky. Motion carried unanimously.
  16. Next regular meeting will take place Tuesday, July 2, 2024 @ 5:00 p.m.
  17. Respectfully Submitted by Fortune M. Berg, Clerk.