

# TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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**APPROVED**

## Board of Review & Town Board Meeting Minutes

Date: Tuesday, May 7, 2024

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

**Town Officials Present:** Chairperson Tim Candahl, Supervisors Renee Knutson, Tim Padesky, Tim Ehler and Marlene Heal, Clerk Fortune Berg, and Treasurer Melissa Erdman.

**Town Officials Excused:** Administrator Christina Peterson and Fire Chief Tony Holinka.

**Attendance List:** Tim Betlach (W5736 Sherwood Drive), Rob McCollough (W5648 County Road K), Joshua Smale (W5687 County Road K), Gavin Michaelson (214 Vine Street - La Crosse Tribune), and Kurt Knutson (2231 Hiawatha Ave).

1. The Board of Review was called to order by Candahl at 5:00 p.m.
2. Roll Call. Candahl conducted Roll Call.  
Present - Tim Candahl, Renee Knutson, Tim Padesky, Marlene Heal, Kurt Knutson  
Absent - Tim Ehler, Tom Sleik
3. Meeting Notices. Berg confirmed notices were posted online, at Town Hall and the Fire Station and were sent to the La Crosse Tribune.
4. Schedule Future Board of Review Meeting. Candahl noted that the assessment roll is not completed, the Board of Review must adjourn and reopen on September 17, 2024, at 5:00 p.m.
5. Board of Review Adjournment. Motion at 5:02 p.m. to adjourn until September 17, 2024, by Knutson, second by Heal. Motion carried unanimously.
6. The Town Board Meeting called to order by Chairperson Candahl at 5:03 p.m.
7. Approve Minutes from 04/16/2024. Erdman noticed her and Peterson's titles were incorrect. Berg will make the correction. Motion by Heal to approve minutes from 4/16/2024 with changes, second by Padesky. Motion carried unanimously.
8. Bills Payable. Heal asked a question about Aquinas bill, Erdman answered it is for Chalk. Heal asked about the Fire Department bill for CATT, Erdman answered it is for fire hose testing. Motion by Heal to pay open invoices in the amount of \$98,933.38, second by Padesky. Motion carried unanimously. Knutson asked about the Deferred Comp bill, Erdman answered it was for Administrator contribution. Knutson asked about the negative April Netfortris bill, Erdman answered the April bill was paid twice, this is a correction. Motion by Heal to approve paid invoices in the amount of \$71,216.93, second by Ehler. Motion carried unanimously.
9. Public Comment.
  - a. Tim Betlach W5736 Sherwood Drive – wondering about the licensing of the neighbors' dogs. Berg and Candahl confirmed licensing is enforced by animal control, Town of Shelby can enforce the 2-dog limit with citations. Knutson noted that the report has already been made with animal control. Candahl recommended that Betlach contact animal control, Knutson shared Betlach's information with animal control they should have the information for him and photos. Candahl reiterated that animal control should be contacted for an update on the situation. Knutson will follow up. Candahl will follow up with the neighbors.
  - b. Candahl highlighted the Declaration of May 5-11, 2024, as Clerk Appreciation Week.

10. ATV Route Request. Knutson reviewed the request received and noted she researched ATV/UTV usage and spoke with Joe Langeberg at La Crosse County. Knutson was referred to county ordinances. Knutson noted the road being requested is half a mile from trails in Vernon county and the road is well kept. Knutson reviewed the La Crosse County ordinance. Knutson noted concerns with safety but did review the sections in the La Crosse County ordinance that address safety. Knutson in support of applying to La Crosse County for ATV/UTV usage on County Road K. Padesky asked how many people would utilize ATV/UTV's on County Road K if approved, Josh Smale answered several neighbors, approximately 10 people. Heal and Ehler agree they are in favor of applying. Discussion on connector trails to other areas in Shelby. Discussion on safety concerns, but the board is comfortable with the proactive safety measures mentioned in the La Crosse County ordinance and are in favor of ATV/UTV application. Candahl suggested signage say "ATV approved Road" versus "route" because that could confuse the public. Knutson noted the importance of updating the Shelby ordinance to reflect the safety issues and use of these vehicles on Town Roads. Discussion on a pilot ordinance to allow these vehicles on certain roads. The board will table until next meeting to allow for additional research. Josh Smale reviewed trails discussed and noted La Crosse County is behind surrounding counties as far as connecting trail systems and reiterated that this would allow the residents to access the Vernon County trail systems. Discussion on existing routes. Rob McCollough noted he is 75 yards from the Vernon County line, reiterated request. Motion by Padesky to table until the next meeting to allow for research of a pilot ordinance, second by Ehler. Motion carried unanimously. Discussion on trails and roads in the area and the need to update town ordinance. Staff directed to get information from Vernon county on how they handle crossing state highways and look into a pilot ordinance to allow ATV/UTV's on certain roads.
11. Application to Exceed Two-Dog Limit. Motion by Padesky to approve Kristine Hoying at N1603 Mickel Road to exceed the two-dog limit, second by Knutson. Motion carried unanimously.
12. Ordinance Review. Discussion on existing ordinances. Candahl noted example of boating regulation ordinance, Candahl noted La Crosse County should just handle it. Discussion on appropriate process to codify the ordinances. The board will review ordinances and prepare for a working meeting in June. Staff will review La Crosse County ordinances to see which Shelby ordinances are obsolete. Working meeting on June 11<sup>th</sup> 5:30 p.m.
13. Administrator & Public Works Report. None.
14. Fire Department Report. None.
15. Chairperson/Supervisor Reports.
  - a. Candahl reported on FLAP grant meeting with WisDOT and federal DOT and updated proposal. Candahl noted this project is set to begin in 2025.
  - b. Candahl added that funding has been approved for the Highway 35 project expected to begin in 2026. This project is likely to be completed within a year.
  - c. Candahl explained all entities are trying to work out the logistics, so the projects avoid crossover and any other potential issues. Candahl noted connector trail funding deadline is being extended since the engineering is taking longer than anticipated.
  - d. Candahl reported Shelby submitted a request to La Crosse County for \$25,000.00 for Ebner Coulee Road.
  - e. Candahl reported that Erdman secured another \$15,000.00 from FEMA grant for 2018.
  - f. Candahl reported that he and Peterson have met with homeowners on Boma Road with concerns about the new project that is going to begin.

- g. Candahl noted bids for Wedgewood Drive East will be opened on May 20<sup>th</sup> and reviewed at the May 21<sup>st</sup> meeting.
  - h. Candahl noted grant for Old Town Hall Road was approved.
  - i. Candahl reported on the potential sale of one of the fire trucks, hopefully it will sell soon. Erdman submitted a request for a quote for sale price, Erdman noted the 10% of the sale price kept by the company to sell the truck.
  - j. Candahl reviewed the Millstream photos he took. Candahl reported the issues with drainage. Candahl noted discussion with Public Works. Discussion on projects and costs to taxpayers. Discussion on assessment policy. Kurt Knutson noted that new sewer lining has improved water issues. Discussion on ditches.
  - k. Candahl asked about power washing park equipment and directed staff to follow up.
  - l. Padesky asked about Diesel's Pub septic, Candahl confirmed it was installed.
  - m. Knutson noted frisbee golf signage ready and ordered. She reached out to public works about a kiosk and will report back when more information is available. Knutson noted Goose Island now has frisbee golf course. Knutson reported that 5 permanent garbage cans were ordered and are to be installed in the parks upon arrival.
  - n. Heal reported that the Joint Municipal Court confirmed traffic tickets are being handled by La Crosse County.
  - o. Candahl reported discussions are ongoing with La Crosse County for contracting Law Enforcement services.
16. Adjournment. Motion to adjourn at 7:06 p.m. by Padesky, second by Knutson. Motion carried unanimously.

Next Regular Meeting will take place Tuesday, May 21, 2024 @ 5:00 p.m.

Next Working Meeting for ordinances will take place Tuesday, June 11, 2024 @ 5:30 p.m.

Respectfully Submitted, Fortune M. Berg, Clerk