

TOWN OF SHELBY

County of La Crosse

State of Wisconsin



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APPROVED

Town Board Meeting Minutes

Date: Tuesday, January 3, 2023

Time: 5:00 p.m.

Location: 2800 Ward Ave, La Crosse, WI 54601

Town Officials Present: Chairperson Tim Candahl, Supervisors Renee Knutson, Tim Ehler, Tim Padesky and Marlene Heal, Fire Chief Tony Holinka, Officer Sean Horton, Clerk Fortune Berg, Administrator Christina Peterson, and Treasurer Sara Jarr.

Town Officials Excused: None.

Attendance List: None.

1. Town Board Meeting called to order by Chairperson Candahl at 5:01 p.m.
2. Approve Minutes from 12/6/2022. Motion by Knutson to approve minutes from 12/6/2022 with changes from Knutson, second by Heal. Motion carried unanimously.
3. Bills Payable. Heal asked about the three internet services, Brightspeed, Charter and Netfortris, Jarr answered they are for Internet & Cable, Landline and Internet Phones, the services cannot be combined. Motion by Heal, second by Knutson to approve paid and open invoices in the amount of \$481,399.50. Motion carried unanimously.
4. Citizen's Concerns. None.
5. Fire Department Report. Holinka stated Fire Department Christmas Party at Timmer's has been scheduled. Holinka reported in just the month of December, they have responded to 3 chimney fires all on Highway 33. Mutual aid was called for a fire that caught the structure on fire. Logging roads in the area need some repairs. Ice Rescue training scheduled for January 7, 8am-12pm and will count for all trainings for January. In 2022, there was a .09% decrease in annual call volume. Holinka reported that Nick Candahl retired from the Fire Department as of December 31st. T. Candahl added that Jerry Roesler passed away and after serving on the Department for 56 years, and reminded the Board that December 16th was Jerry Roesler day in Shelby.
6. Boma Road Storm Water Design Proposal. Peterson noted the grants received from La Crosse County. First project where the next step will be approved is the Boma Road Design. CBS Squared submitted a plan for the design and will be taking steps to reduce Drainage Issues & Erosion for Boma Road. Plans should be far enough along so that in April the Town can apply once more for funding to begin construction. The road project will come shortly after the design and drainage being completed. Peterson noted the Sanitary District is waiting for another meeting with the residents about extending water. Another proposal for extending water will need to be drafted, CBS Squared may also handle that. Becher Hoppe has not been in close contact with Peterson since the first proposal for extending water was reviewed with the residents. Bolton and Menk were awaiting drainage design before moving forward with the road construction proposal. Motion by Knutson to approve proposal for Stormwater Design, second by Heal. Motion carried unanimously.
7. Property Value Assessments – Re-Evaluation Proposal by Associated Appraisal Consultants, Inc. Berg and Peterson reviewed the documents with the options for re-evaluation. Berg explained the Assessor's Office strongly recommends an Interim Market Update in 2024. Motion by Ehler to move forward with Interim Market Update to bring the Town back into compliance, second by Heal. Motion carried unanimously.

8. Proposed Memorial Plaque for Shelby Youth Ball Fields. Peterson noted email from Matt Thornton, plaque honoring Don & Greg Allen at Hillview Fields. The cost should be a \$500.00 donation plus the cost of the plaque. Peterson noted that twelve inches just under the size of a regular home plate. Each plate will look uniform, but the content of the text may vary slightly. This proposal will be brought to the Park's Committee for further discussion. Candahl said the plaque on the north side of the building can be removed to make room for these plaques. Padesky provided background information on the sign that exists on the north side of the building. Padesky stated the La Crosse County Recognition and Zielke Donation plaques should remain. Peterson will communicate Thornton and if needed parks or SYB will be consulted.
9. Multiple Dog Licenses. Weaver noted the applications received, Jacob Miller (W4944 Center Street), Howard Schumacher (N2271 Willow Way W), Lisa Owen (W5859 Cedar Rd), Daniel Westphal (N1409 Timber Valley Road), Katie Gnewikow (W5722 Sherwood Dr) and confirmed no issues reported. Motion by Knutson to approve Multiple Dog Licenses, second by Ehler. Motion carried unanimously.
10. Administrator Report.
 - a. Peterson noted the County will be sending agreements for the grants this week.
 - b. Breidel Coulee Bridge – Peterson is looking at other funding to supplement 30% the Town must pay. La Crosse County notified the Town that it needs a scour plan which is due in March. Peterson explained that refers to scour from water flow, essentially a damage report for the bridge.
 - c. Goose Island connector trails – Peterson is looking at other grant opportunities and will approach La Crosse County for support of the project and a financial contribution.
 - d. Peterson explained an engineering proposal for Ebner Coulee. Peterson will schedule a public meeting as residents in the area want to be involved.
 - e. Peterson noted the Nelson property purchase was completed, and \$5,000.00 was reimbursed from La Crosse County.
 - f. Peterson reminded the board that a special meeting at 3:00 on January 10th will be closed session. An attorney will be available to talk about boundary agreement and review for town administrator.
 - g. Peterson explained the GIS system being implemented. The priority was water shutoffs and all other water and sewer systems – manholes, hydrants, etc. Officer Horton helped with signs. Culverts and other stormwater will be next priorities. Peterson noted that LA Crosse County conservation has the culverts marked in their GIS system.
 - h. Minutes for SYB Meeting provided – if board has questions, they can ask Jarr or Peterson during the meeting.
11. Public Works Report.
 - a. Peterson reported Public Works is plowing, sanding, and salting when needed.
 - b. Main task is to service trucks
 - c. Sewer inverts for sewer study being collected.
12. Chairperson/Supervisor Reports.
 - a. None.
13. Motion to go into closed session per Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation of Police Officer Horton by Knutson, second by, Ehler at 6:00p.m. Motion carried unanimously.
14. Motion to re-enter open session by Knutson, second by Heal at 6:39. Motion carried unanimously.

15. Adjournment. Motion to adjourn at 6:39 p.m. by Heal, second by Ehler. Motion carried unanimously.

Next regular meeting will take place Tuesday, February 7, 2023 @ 5:00 p.m.

Respectfully Submitted, Fortune M. Berg, Clerk